



Non Profit Invitation

Contacts: Lisa Weg, community@mcn.org
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CCM will be presenting the 2nd Annual Mendocino One World Festival on October 4, 2014 at Friendship Park. A local happening with a global vision, this family-friendly event will celebrate the rich diversity of our world, showcasing world music and dance, games for children, food from around the world, arts and crafts, and aerial performances by Circus Mecca.

We'd like to extend an invitation to your non-profit to participate in the Festival with an informational booth, literature, and/or activity of your choosing. This is not intended to be a sales activity (although you're welcome to raise funds for your organization by participating as an arts or food vendor) but rather an opportunity to familiarize members of our community with your organization's focus and services.

We hope you will consider joining us. There's no charge for your non-profit to participate, and we expect it to be a rich sharing and networking opportunity, as well as a fun time for all. Please respond by returning the enclosed application A.S.A.P. as we have a limited number of spaces available for non-profits and vendors. Please feel free to contact the organizers listed above with any questions or concerns.

Please join us in helping to launch this inspiring event for our community.

The Board, Staff, and Volunteers of CCM

Community Center of Mendocino

PO Box 551 • Mendocino, CA 95460 • TEL 707-937-4133 • FAX 707-937-2159 • www.ccmendo.org
998 School Street • Corner of Pine & School Street



Non-Profit Vendor Application

Company/Business Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone 1 _____ Cell Phone _____
Contact During Event

Fax # _____ Website _____

Email _____

Non-profit Federal Tax Id# _____

Environmental Health Permit # or Catering License #

Describe/list items that you sell: _____

Enclosed w/ Application Form:

- Booth Fee (make checks payable to CCM)
- Signed Agreement & Release

Application for:

- Commercial Food Vendor
- Non-Profit Food Vendor
- Non-profit Info Booth

Booth Fees: Non-profit Food Vendors/\$50 and 10% of sales over \$400
Non-profit Arts Vendors/\$20 and 10% of sales over \$200
Non-profit information booths/\$0

Make checks payable to CCM and mail to: P.O. Box 551, Mendocino, CA 95460

..... *for office use only*

Receipt #: _____ \$ Received: _____ Date Paid: _____ Processed by: _____

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Non Profit Vendors

Festival Date/Hours: 11am-5pm, Sunday, October 4th, 2014

Location: Friendship Park, 998 School Street, Mendocino

Vendor Set-up: Begins at 8am the morning of the Festival. There is no vehicle access within Friendship Park. All product and booth equipment must be carried or dollied to the field. All booths must remain active until closing at 5pm.

Booth Size: 10'x10'

Equipment: Vendor must provide own tables, chairs, and tent/canopy (optional). All tents/canopies must be staked appropriately for windy conditions. Electricity is not available for vendors. Food vendors may bring a small, quiet, portable generator, if necessary. Booths with cook stoves must have an accessible fire extinguisher.

Parking: On arrival, each vendor will be issued 1 vehicle pass for the parking area between Friendship Park and the Community Center. Pass must be displayed prominently on the vehicle dashboard.

Pets: Please do not bring pets to the festival. Dogs will not be permitted at Friendship Park.

Booth Food Vendors/\$100 and 10% of sales over \$400

Fees: Non-profit Food Vendors/\$50 and 10% of sales over \$400

Non-profit Arts Vendors/\$20 and 10% of sales over \$200

Non-profit information booths/\$0

A Vendor Application Includes:

- Completed Application Form
- Booth Fee (make checks payable to CCM)
- Signed Agreement & Release

Mail to CCM at:

PO Box 551
Mendocino, CA 95460

For Further Information:

Non-profits & Food Vendors: Lisa Weg, 937-4133, community@mcn.org

Arts Vendors: Kate O'Connor, vend@mowfest.org

General Info: 707 937-4133, fax: 707 937-2159, community@mcn.org



Agreement & Release

I _____, acknowledge that I have voluntarily applied to the Community Center of Mendocino (CCM) to participate as a vendor during the Mendocino One World Festival (MOWF) at Friendship Park on October 4, 2014. I have read the Vendor Information and agree to comply with the terms and conditions stated therein. I am voluntarily participating in these activities with knowledge of the potential dangers involved.

In consideration for being permitted by Community Center of Mendocino (CCM) to participate in the Mendocino One World Festival (MOWF) and use their facilities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, property damage or loss which I may have, or which may hereafter occur to me, as a result of participation in said activity, even though the liability may arise out of negligence or carelessness on the part of CCM, its officers, employees, agents, or affiliates. It is understood that these activities involve an element of risk and danger of accidents, and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my associates, heirs, and assigns. I agree to indemnify and hold harmless CCM, its officers, employees, agents, and affiliates from any loss, liability, or damage that I may sustain while participating in said activities.

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between me and CCM, and I sign it of my own free will.

Vendor Signature

Date

Organization/Business/Company Name